

additional papers 1

# Executive Committee

Tue 31 Jan  
2012  
7.00 pm

Committee Room 2  
Town Hall  
Redditch



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:  
[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact**

**Denise Sunman  
Committee Support Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH**

**Tel: (01527) 64252 ext 3270 Fax: (01527) 65216**

**e.mail: [denise.sunman@bromsgroveandredditch.gov.uk](mailto:denise.sunman@bromsgroveandredditch.gov.uk)**

**Minicom: 595528**

# Welcome to today's meeting.

## Guidance for the Public

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### ***Agenda Papers***

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### ***Chair***

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### ***Running Order***

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

***Refreshments*** : tea, coffee and water are normally available at meetings - please serve yourself.

### ***Decisions***

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### ***Members of the Public***

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

### ***Special Arrangements***

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

### ***Further Information***

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

### ***Fire/ Emergency instructions***

**If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.**

**If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.**

**Do Not stop to collect personal belongings.**

**Do Not use lifts.**

**Do Not re-enter the building until told to do so.**

**The emergency Assembly Area is on Walter Stranz Square.**

# Declaration of Interests: Guidance for Councillors

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DO I HAVE A "PERSONAL INTEREST" ?

- Where the item relates or is likely to affect your **registered interests** (what you have declared on the formal Register of Interests)

**OR**

- Where a decision in relation to the item might reasonably be regarded as affecting **your own** well-being or financial position, or that of your **family**, or your **close associates** more than most other people affected by the issue,

you have a personal interest.

WHAT MUST I DO? **Declare the existence, and nature, of your interest and stay**

- The declaration must relate to specific business being decided - a general scattergun approach is not needed
- **Exception** - where interest arises only because of your membership of another **public body**, there is no need to declare unless you **speak** on the matter.
- You **can vote** on the matter.

IS IT A "PREJUDICIAL INTEREST" ?

In general only if:-

- It is a personal interest **and**
- The item affects your **financial position** (or conveys other benefits), or the position of your **family, close associates** or bodies through which you have a **registered interest** (or relates to the exercise of **regulatory functions** in relation to these groups)

**and**

- A member of public, with knowledge of the relevant facts, would reasonably believe the interest was likely to **prejudice** your judgement of the public interest.

WHAT MUST I DO? **Declare and Withdraw**

BUT you may make representations to the meeting before withdrawing, **if** the public have similar rights (such as the right to speak at Planning Committee).



# Executive

31st January 2012

7.00 pm

## Committee

Committee Room 2 Town Hall

### Agenda

#### Membership:

Cllrs: Carole Gandy (Chair) Malcolm Hall  
Michael Braley (Vice-Chair) Jinny Pearce  
Juliet Brunner Debbie Taylor  
Greg Chance Derek Taylor  
Brandon Clayton

<p><b>5. Medium Term Financial Plan 2013/14 - 2014/15</b></p> <p>(Pages 131 - 134)</p> <p>Exec Director (Finance and Corporate Resources)</p>	<p>Additional information from the Overview and Scrutiny Committee held on 24th January 2012 in respect of the Revenue Budget 2012/13.</p> <p>(Extract from minutes attached)</p> <p><b>(No Specific Ward Relevance);</b></p>
<p><b>6. Fees and Charges 2012/13</b></p> <p>(Pages 135 - 156)</p> <p>Head of Finance and Resources</p>	<p>To consider the proposed fees and charges for 2012/13 for the Council's chargeable services.</p> <p>(Amended Appendix 1 attached. Amendments will be highlighted at the meeting)</p> <p><b>All Wards;</b></p>
<p><b>10. Minutes / Referrals - Overview and Scrutiny Committee, Executive Panels etc.</b></p> <p>(Pages 157 - 158)</p> <p>Chief Executive</p>	<p>To receive and consider a referral from the Overview and Scrutiny Committee held on 24th January 2012 regarding a Petition about Short Stay Parking in the Town Centre.</p> <p>(Extract from minutes attached)</p> <p><b>Abbey Ward;</b></p>





# Overview and Scrutiny Committee

Tuesday, 24th January, 2012

## MINUTES

### Present:

Councillor Phil Mould (Chair), Councillor Mark Shurmer (Vice-Chair) and Councillors Peter Anderson, Andrew Brazier, Simon Chalk, Andrew Fry, Bill Hartnett, Gay Hopkins, Brenda Quinney, Alan Mason and Luke Stephens

### Also Present:

Councillors Michael Braley, David Bush and Derek Taylor

### Officers:

R Dunne, J Godwin, L Hadley, S Morgan, J Staniland, L Tompkin and A Scarce

### Overview and Scrutiny Support Officers:

J Bayley and M Craggs

Relevant extract from minutes of the Overview and Scrutiny Committee meeting on 24th January 2012.

### Minute 153

#### **ENERGY ADVISOR REVENUE BID 2012/13 – UPDATE REPORT**

As requested at the previous meeting of the Committee, Members received further information on the revenue budget bid for an Energy Advisor to be employed to service Redditch Borough Council and Bromsgrove District Council (Appendix 1).

Members heard that the cost of the bid amounted to approximately 1% of both Councils' combined expenditure on gas and electricity. An important aspect of the role would be to identify appropriate locations where Solar Panels could be installed to help realise additional savings for both local authorities. It was the intention that, should the bid be approved, the Council would tender external consultants to undertake the work. Indeed, Members were very keen that the Council should continue to draw upon available expertise.

.....  
Chair

# **Overview and Scrutiny Committee**

Tuesday, 24th January, 2012

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**RECOMMENDED that**

**the revenue bid for the Council to invest with Bromsgrove District Council in an Energy Advisor be supported as a high bid in the budget bids process for 2012/13; and**

**RESOLVED that**

**the report be noted.**

The Meeting commenced at 7.00 pm  
and closed at 9.40 pm



## Key Aspects of Energy Management

<b>Procurement Support</b>	<b>Supplier Management</b>	<b>Usage Monitoring/ Reduction</b>	<b>Compliance</b>
Strategy advice and implementation	query Management	Metering Strategy & implementation	implementation of Standards
Straggler Management (connections and disconnections)	Reporting and Review Benchmarking	Data Validation Project Support Bespoke Usage Reporting	other

<b>Current Spend</b>	<b>£</b>
Gas	303320
Electricity	355950
	<hr/>
	659270

bid is less than 1% of spend

Electricity predicted to be going up 5% year on year

Monitor our investments

look at large sites such as

Town Hall  
Crem  
Palace Theatre  
Crossgates  
Abbey Stadium

housing sites with Solar panels on them

Monitor Savings - look for improvements  
Done a lot of work don't let it decline

**REDDITCH BOROUGH COUNCIL****EXECUTIVE  
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31st January 2012

**REDDITCH BOROUGH COUNCIL****Leisure and Cultural Services****Scale of Proposed Charges 1st April 2012**

**Subject to agreement with The Head of Leisure and Cultural Services  
these prices may be subject to a 10% variation**

**Sports Centres**

<b>SERVICE CATEGORY</b>	<b>Current Charge 2011/12</b>	<b>Current Reddicard 2011/12</b>	<b>Current Concession 2011/12</b>	<b>Proposed charge from 01/04/12</b>	<b>Proposed Reddicard from 01/04/12</b>	<b>Proposed Concession from 01/04/12</b>
<b>SPORTS - INDOOR FACILITIES HIRE OF FULL HALL (40 MINUTES)</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>
Abbey Stadium/ Kingsley - Peak	62.35	41.55	31.15	63.90	47.00	31.90
Abbey Stadium/ Kingsley - Off Peak	44.25	29.50	22.15	45.40	30.20	22.70
Arrow Vale - Peak	52.30	34.85	26.15	53.60	47.00	26.80
Arrow Vale - Off Peak	34.05	22.70	17.05	34.90	23.30	17.50
<b>HIRE OF GYM (40 MINUTES)</b>						
Arrow Vale/ Kingsley	28.95	19.30	14.50	29.70	19.80	14.90
Arrow Vale/ Kingsley - Commercial	STN	STN	STN	STN	STN	STN

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SERVICE CATEGORY	Current Charge 2011/12	Current Reddicard 2011/12	Current Concession 2011/12	Proposed charge from 01/04/12	Proposed Reddicard from 01/04/12	Proposed Concession from 01/04/12
<b>MOVEMENT &amp; DANCE AREA (40 MINUTES)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Arrow Vale	28.95	19.30	14.50	29.70	19.80	14.90
Arrow Vale Commercial Hire	STN	STN	STN	STN	STN	STN
<b>ABBAY TRAINING ROOM</b>						
Abbey-Training Room	n/a	n/a	n/a	25.00	n/a	n/a
<b>BADMINTON (PER COURT 40 MINUTES)</b>						
Peak	10.35	6.90	5.20	10.60	7.50	5.30
Off Peak	7.05	4.70	3.55	7.20	4.80	3.60
<b>SQUASH (PER COURT 40 MINUTES)</b>						
Peak	8.70	5.80	4.35	8.90	6.50	4.50
Off Peak	7.05	4.70	3.55	7.20	4.80	3.60
<b>ABBAY STADIUM-CENTRE MEMBERSHIPS</b>						
Single - Peak (3 month contracts)	n/a	n/a	n/a	30.00	n/a	n/a
Single - Off Peak (3 month contract)	n/a	n/a	n/a	26.00	n/a	n/a
Joining Fee	n/a	n/a	n/a	20.00	n/a	n/a
Junior Memberships - (3 month contracts)	n/a	n/a	n/a	20.00	n/a	n/a
Day Pass / Pay as you go	n/a	n/a	n/a	5.80	n/a	4.30
Exercise to Music Studio Session BTS	n/a	n/a	n/a	5.00	n/a	n/a
<b>TRAMPOLINING &amp; GYMNASTICS – 10 WEEKS</b>						
Arrow Vale & Abbey	60.00	40.00	30.00	61.50	41.00	30.80

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<b>BTS ARROW VALE</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>
Monthly Class Pass	19.99	n/a	n/a	20.50	n/a	n/a
Exercise session to Music A/Vale & Abbey	4.00	n/a	n/a	4.10	n/a	n/a

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SERVICE CATEGORY	Current Charge 2011/12	Current Reddicard 2011/12	Current Concession 2011/12	Proposed charge from 01/04/12	Proposed Reddicard from 01/04/12	Proposed Concession from 01/04/12
<b>LIFESTYLES GYM (ARROW VALE)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Induction *(VAT EXEMPT)	31.30	20.85	15.65	32.10	21.40	16.00
Session	8.40	5.60	4.20	8.60	5.70	4.30
<b>Arrow Vale</b> - Single per month – Direct Debit annual contract	25.00	n/a	n/a	See note	See note	See note
<b>Arrow vale</b> - 3 month contract	28.00	n/a	n/a	See note	See note	See note
<b>Arrow Vale</b> - Joint per month – Direct Debit annual contract	45.00	n/a	n/a	See note	See note	See note
<b>Arrow Vale Joint 3 month contract</b>	50.00	n/a	n/a	See note	See note	See note
<b>Arrow Vale</b> - Student per month – Direct Debit	20.00	n/a	n/a	See note	See note	See note
<b>Arrow Vale</b> - teen per month – Direct Debit (off peak)	20.00	n/a	n/a	See note	See note	See note
<b>PARTIES</b>						
Bouncy / Sports Castle Parties	129.30	86.20	64.65	132.50	88.40	66.30
Junior Netball	4.50	3.00	2.25	4.50	3.00	2.25
<b>LEISURE TIME (Abbey)</b>	3.00	2.00	1.50	3.10	2.10	1.50

Awaiting Confirmation from Competition line regarding contractual requirements

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<b>SWIMMING</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>
Adult	3.85	2.55	1.95	3.90	2.60	2.00
Junior	2.40	1.60	1.30	2.50	1.60	1.30
<b>SWIMMING</b>						
Under 5's	FOC	FOC	FOC	FOC	FOC	FOC
Senior Citizen	2.40	1.60	1.30	2.50	1.60	1.30
Parent & Baby	3.85	2.55	1.95	3.90	2.60	2.00
Fun Inflatable Session	3.10	2.05	1.55	3.20	2.10	1.60

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Ladies Night	3.85	2.55	1.95	3.90	2.60	2.00
Pool Hire – Weekday	59.40	39.65	n/a	60.90	40.60	n/a
Pool Hire – Weekend	67.60	45.05	33.80	69.30	46.20	34.60
Schools Hire	33.50	n/a	n/a	34.30	n/a	n/a
Junior Swimming Lessons	49.50	33.00	24.75	50.70	33.80	25.40
Half Hour Lane Hire	11.35	7.55	5.65	11.60	7.70	5.80
One hour lane Hire	17.80	11.85	8.90	18.20	12.10	9.10
Adult swimming Lessons ½ hour	67.90	45.25	33.95	69.50	46.50	35.00
Abbey- Gala Hire - 3 hour duration	n/a	n/a	n/a	200.00	n/a	n/a
Abbey - Gala Hire - Additional Hour	n/a	n/a	n/a	50.00	n/a	n/a
Abbey - Pool Hire	n/a	n/a	n/a	45.00	n/a	n/a
Hire of Lifeguard	14.00	n/a	n/a	14.40	n/a	n/a
Hire of Instructor	19.20	n/a	n/a	19.70	n/a	n/a



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<b>SERVICE CATEGORY</b>	<b>Current Charge 2011/12</b>	<b>Current Reddicard 2011/12</b>	<b>Current Concession 2011/12</b>	<b>Proposed charge from 01/04/12</b>	<b>Proposed Reddicard from 01/04/12</b>	<b>Proposed Concession from 01/04/12</b>
<b>SPORTS - OUTDOOR FACILITIES</b>						
<b>GOLF</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>
18 hole Adult	13.00	10.00	8.00	13.30	10.30	8.20
9 hole Adult	10.50	8.00	7.00	10.80	8.20	7.20
18 hole Junior	9.00	6.50	5.50	9.20	6.70	5.60
9 hole Junior	7.00	4.50	3.30	7.20	4.60	3.40
<b>TENNIS (PER COURT 1 HOUR)</b>						
Adult	7.95	5.30	4.00	8.10	5.40	4.10
Junior (before 5.00 p.m.)	5.80	3.85	2.90	5.90	3.90	3.00
<b>FLOODLIT AREA</b>						
Abbey Stadium – ½ Pitch per hour	73.45	48.95	36.75	75.30	50.20	37.70
Abbey Stadium – with Changing Rooms per 90 mins	109.10	72.75	54.50	111.80	74.60	55.90
<b>NETBALL COURT HIRE</b>	31.65	21.10	15.85	32.40	21.60	16.20

Awaiting confirmation regarding increase on Golf Course from operator this is a contractual requirement

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<b>SERVICE CATEGORY</b>	<b>Current Charge 2011/12</b>	<b>Current Reddicard 2011/12</b>	<b>Current Concession 2011/12</b>	<b>Proposed charge from 01/04/12</b>	<b>Proposed Reddicard from 01/04/12</b>	<b>Proposed Concession from 01/04/12</b>
<b>ATHLETICS</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>
Adult - individual charge	5.55	3.70	2.80	5.70	3.80	2.90
Junior - individual charge	2.40	1.60	1.20	2.50	1.60	1.20
Bromsgrove & Redditch Athletics Club Events	4,000.00	n/a	n/a	4,100.00	n/a	n/a
<b>FOOTBALL - ADULT (INC. CHANGING FACILITIES)</b>						
Abbey Stadium/ Ipsley/ Old Forge/ Greenlands	70.60	47.05	n/a	72.40	48.20	n/a

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SERVICE CATEGORY	Current Charge 2011/12	Current Reddicard 2011/12	Current Concession 2011/12	Proposed charge from 01/04/12	Proposed Reddicard from 01/04/12	Proposed Concession from 01/04/12
<b>FOOTBALL - JUNIOR (INC. CHANGING FACILITIES)</b>	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *	£ VAT Incl except *
Abbey Stadium/ Morton Stanley Park/Ipsley/ Old Forge/ Greenlands/ Kingsley	36.30	24.20	n/a	37.20	24.80	n/a
Abbey Stadium/ Morton Stanley Park/Ipsley/ Old Forge/ Greenlands. Without changing facilities.	23.80	15.85	n/a	24.40	16.20	n/a
Kingsley	36.30	24.20	n/a	37.20	24.80	n/a
Small Sided Football	12.00	8.00	n/a	12.30	8.20	n/a
<b>ARROW VALE ATP PITCH HIRE</b>						
One third pitch hire per hour	51.85	30.70	25.95	53.10	31.50	26.60
Full pitch per hour	115.15	76.75	57.60	118.00	78.70	59.00

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<b>YOUTH THEATRE CHARGES</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>	<b>£ VAT Incl except *</b>
10 week terms (Tues & Sat 2 hrs)	94.10	62.78	30.44	96.50	64.30	31.20
10 week terms (Mon 1 hr)	47.12	31.39	14.93	48.30	32.20	15.30
Optional Direct Debit Fee	n/a	n/a	n/a	6.00	6.00	6.00
<b>SPORTS DEVELOPMENT CHARGES</b>						
Keep Fit Classes	3.50	2.60	n/a	3.60	n/a	n/a
Keep Fit	3.00	2.10	n/a	3.10	n/a	n/a
Bowls	2.40	1.60	n/a	2.10	n/a	n/a
Basketball	2.80	2.00	n/a	2.50	n/a	n/a
50+	1.00	n/a	n/a	2.10	n/a	n/a
Schools Hire	12.00	n/a	n/a	20.00	n/a	n/a
Schools Hire – lunchtime sessions	14.50	n/a	n/a	20.00	n/a	n/a
Schools – after school sessions	19.00	n/a	n/a	20.00	n/a	n/a
MS Session	2.65	n/a	n/a	2.70	n/a	n/a

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**Community Centres**

SERVICE CATEGORY	Current Charge 2011/12	Current Reddicard 2011/12	Current Concession 2011/12	Proposed charge from 01/04/12	Proposed Reddicard from 01/04/12	Proposed Concession from 01/04/12
COMMUNITY CENTRES	£ VAT Incl except * (Per Hour) Standard Rate	£ VAT Incl except * (Per Hour) Voluntary Rate	£ VAT Incl except * (Per Hour) Function Rate	£ VAT Incl except * (Per Hour) Standard Rate	£ VAT Incl except * (Per Hour) Voluntary Rate	£ VAT Incl except * (Per Hour) Function Rate
Batchley	22.60	8.20	16.70	22.60 (no change)	8.55	17.20
Matchborough East						
Lounge	9.10	5.60	n/a	9.40	5.80	
Soft Play Area & Lounge	n/a	15.40	42.00	n/a	16.00	42.00 (no change)
Main Hall	22.60	8.20	16.70	22.60 (no change)	8.55	17.20
Oakenshaw						
Main Hall	22.60	10.75	16.70	22.60 (no change)	11.10	17.20
Small Hall	17.60	8.20	14.50	17.60 (no change)	8.55	15.00
Windmill	n/a	n/a	n/a	n/a	n/a	n/a
Main Hall	22.60	10.50	16.70	22.60 (no change)	11.10	17.20
Small Hall	17.60	8.20	14.50	17.60 (no change)	8.55	15.00
Winyates Barn	22.60	8.20	14.50	22.60 (no change)	11.10	17.20
Winyates Green	22.60	8.20	14.50	22.60 (no change)	11.10	17.20

**REDDITCH BOROUGH COUNCIL****EXECUTIVE  
COMMITTEE****Appendix 1****31st January 2012****Civic Suite**

<b>SERVICE CATEGORY</b>	<b>Current Charge 2011/12</b>	<b>Proposed charge from 01/04/12</b>
<b>CIVIC SUITE COMMERCIAL CHARGES</b>		
Committee Room 1: 4 hour minimum – daytime 8 hour minimum - daytime and/or evening	43.00 56.00	45.00 59.00
Committee Room 2/3: 4 hour minimum – daytime 8 hour minimum - daytime and/or evening	87.00 122.50	92.00 129.00
Council Chamber: 4 hour minimum – daytime 8 hour minimum - daytime and/or evening	122.50 189.00	129.00 199.00
Full Civic Suite: Monday to Saturday (including servery) 4 hour minimum – daytime 8 hour minimum - daytime and/or evening	189.00 357.00	199.00 376.00
Full Civic Suite: Sunday - exceptional (including servery) 4 hour minimum – daytime 8 hour minimum - daytime and/or evening	189.00 357.00 + caretaking supplement	199.00 376.00 + caretaking supplement

REDDITCH BOROUGH COUNCIL**EXECUTIVE  
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31st January 2012

<b>SERVICE CATEGORY</b>	<b>Current Charge 2011/12</b>	<b>Proposed charge from 01/04/12</b>
<b>Equipment Hire</b>		
OHP/Screen		
4 hour minimum – daytime	18.50	19.50
8 hour minimum - daytime and/or evening	18.50	19.50
TV/Video		
4 hour minimum – daytime	18.50	19.50
8 hour minimum - daytime and/or evening	18.50	19.50
Conferencing Sound System		
4 hour minimum – daytime	18.50	19.50
8 hour minimum - daytime and/or evening	18.50	19.50
Flipchart stand		
4 hour minimum – daytime	6.20	6.50
8 hour minimum - daytime and/or evening	5.10	5.40
<b>Other Fees</b>		
Security	Market Rates	
Retainer	200.00	200.00
<b>Teas and Coffees</b>		
Internal - per cup	0.60	65p
Commercial - per cup	0.75	80p

**REDDITCH BOROUGH COUNCIL****EXECUTIVE  
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31st January 2012

**Palace Theatre**

If N/A is stated then no previous year comparable fee available. A new fee structure has been designed which is consistent with other similar establishments.

	Current Charge 2011/12	Proposed Charge 2012/13					
		1 show inclusive (8.5 hrs)		Add. 2nd perf (4.5 Hrs)		3rd perf & further perf(4.5Hr)	
Performance /conference		Standard Rate	Disc. Local Community & charity rate	Standard Rate	Disc. Local Community & charity rate	Standard Rate	Disc. Local Community & charity rate
Mon - Thurs up to 10:30pm	N/A	983.00	836.00	495.00	421.00	469.00	399.00
Fri - Sat up to 10.30pm	N/A	1,101.00	936.00	554.00	471.00	525.00	446.00
Sun & Bank Holidays up to 10pm	N/A	1,475.00	1,254.00	742.00	631.00	703.00	598.00
Misc Non Performance Hire - 4 hour block.	N/A	345.00	300.00	N/A	N/A	N/A	N/A
4 hour block - Monday to Friday daytime hires up to 5pm, Saturday up to 1pm and Monday to Wednesday evenings 6pm to 10pm.	N/A	287.50	250.00	N/A	N/A	N/A	N/A
Monday to Wednesday local charity / community group	N/A	287.50	250.00	N/A	N/A	N/A	N/A



**REDDITCH BOROUGH COUNCIL****EXECUTIVE  
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31st January 2012

	<b>Current Charge 2011/12</b>	<b>Proposed Charge 2012/13</b>	
<b>Full week hire</b>		<b>Standard Rate</b>	<b>Disc. Local Community &amp; charity rate</b>
Up to 6 performances including Sunday get in 9am - 6pm, Monday from 10am to 10:30pm, Tues - Sat performances 6 - 10.30pm, Mat 1 - 5pm	N/A	4,380.00	3,723.00

	<b>Current Charge 2011/12</b>	<b>Proposed Charge 2012/13</b>	
<b>PALACE THEATRE - Studio</b>			
Meeting Hirers (4 hour block)	85.10		42.50
Meeting Hirer Full Day	69.35		85.00
Arts and Performance Development Activities	N/A		STN
Studio sound system (fee per session/day)	N/A		25.00
<b>WORKSHOP HIRE - per day</b>	100.00		100.00

REDDITCH BOROUGH COUNCIL**EXECUTIVE  
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31st January 2012

	<b>Current Charge 2011/12</b>	<b>Proposed Charge 2012/13</b>
<b>PALACE THEATRE - Licence &amp; Admin Re- Charge</b>		
Tickets charged at Per ticket sold	0.07	0.07
Inclusion in the Theatre Brochure for the relevant season	N/A	75.00
PRS fees if we complete your return	N/A	3%
Local press advertisement charged at cost + administration fee at:	N/A	This would be 10% of the cost of the advert.
Sale of merchandise at Theatre premises.	N/A	15%
Bar Extension per night (after 11 pm)	45.00	45.00

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31st January 2012

	Current Charge 2011/12	Proposed Charge 2012/13	
		£ VAT Incl except * (Per day) Standard Rate	£ VAT Incl except * (Per week) Standard Rate
<b>PALACE THEATRE - Sundry Hireable</b>			
Star Cloth	N/A	60.00	180.00
Black Gauze	45.00	30.00	75.00
White Gauze	N/A	30.00	75.00
Red Tabs	N/A	40.00	120.00
Jem Techno Fog Machine	40.00	12.50	30.00
Under-stage Smoke System	N/A	30.00	90.00
Haze Machine	40.00	14.00	40.00
Baby Grand Piano tuning (additional tuning charge at cost)	40.00	90.00	270.00
Technics Key Board	55.00	18.50	55.00
Video / Data Projector	396.00	75.00	225.00
Laptop	N/A	70.00	210.00
Overhead projector	N/A	8.00	21.00
Portable folding projector screen	N/A	5.00	15.00
Flip chart stand (Paper and pens are not provided)	N/A	6.50	18.00
White board	N/A	10.00	30.00
14" TV/video or DVD player	N/A	8.00	21.00

REDDITCH BOROUGH COUNCIL**EXECUTIVE  
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31st January 2012

	Current Charge 2011/12	Proposed Charge 2012/13	
<b>PALACE THEATRE - Sundry Hireable</b>		£ VAT Incl except * (Per day) Standard Rate	£ VAT Incl except * (Per week) Standard Rate
Lectern including microphones and lights	N/A	45.00	140.00
Radio Mics (Up to 4 handheld & 10 lapels) - per microphone. See note 2	45.50	19.00	52.00
Music Stands (each)	N/A	3.00	8.50
Conductor music stand	17.50	5.00	15.00
Metro deck staging sections (2 m x 1 m) inc 18" or 1.5m Legs and skirts if requested	N/A	9.00	18.00
1 Metre hand rail section for above Rostra (5 available) (each)	N/A	5.00	10.00
2 Metre hand rail section for above Rostra (3 available) (each)	N/A	9.00	18.00

REDDITCH BOROUGH COUNCIL**EXECUTIVE  
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31st January 2012

	<b>Current Charge 2011/12</b>	<b>Proposed Charge 2012/13</b>
<b>PALACE THEATRE - Consumables</b>		
Gaffa Tape	12.00	7.00
LX tape	N/A	1.50
PP3 Battery (each)	N/A	2.50
AA battery (each)	N/A	1.00
<b>PALACE THEATRE - Staffing</b>	N/A	
Additional staff per hour	12.00	20.00
<b>PALACE THEATRE - Misc</b>	N/A	
Orchestra Pit replacement.	N/A	20.00
Cleaning fee where premises are not left in a clean and tidy state. per room	N/A	20.00

REDDITCH BOROUGH COUNCIL**EXECUTIVE  
COMMITTEE****Appendix 1**

31st January 2012

	<b>Current Charge 2011/12</b>	<b>Proposed Charge 2012/13</b>
<b>PALACE THEATRE - Misc</b>		
Un-blocking of sinks or toilets (per toilet or sink)	N/A	40.00
Items hired or purchased from a third party on your behalf	N/A	Cost + 10%
Portable Appliance Testing (PAT), per item	7.00	4.00
Tea / coffee per head (unlimited drinks per person).	N/A	1.50
Photo-copying and printing A4 black and white	N/A	0.10
Photo-copying and printing A4 colour	N/A	0.20

**REDDITCH BOROUGH COUNCIL**

**EXECUTIVE  
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**Appendix 1**

**31st January 2012**

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***Notes:***

1. Extra consumables for equipment can be supplied at cost plus 10% for administration costs. All equipment will be provided with one container.
2. Hirers must provide their own batteries for radio microphones (one battery will be sufficient for two performances). Please check requirements with the technical department before purchasing supplies.
3. Proof of appropriate certification must be shown to use Workshop machinery.
4. No equipment must be altered or modified in anyway.
5. Any damages to Palace Theatre Property must be paid for and will be re charged to the company at the costs charges to the Palace Theatre including any carriage where necessary.
6. Promotion and percentage deal splits to be agreed by Programming Board and Theatre Manager
7. Studio and bar hirer must pay a non-refundable payment of 50 % of the hire fee when booking.
8. For all daytime studio and bar bookings please speak to the box office team on (01527) 65203.
9. All of the costs are loaded in the set up of a week long hire which the fee represents, and are consistent with the fee structure of our bench marking group.

REDDITCH BOROUGH COUNCIL**EXECUTIVE  
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Allotments

SERVICE CATEGORY						
RBC Allotments	Small Plot 12/13	Medium Plot 12/13	Large Plot 12/13	Small Plot 13/14	Medium Plot 13/14	Large Plot 13/14
Standard	22.50	39.40	56.20	23.62	41.37	59.01
Concession	11.25	19.60	28.10	11.81	20.58	29.50
Water Charge	7.90	10.10	12.30	8.09	10.35	12.91





# Overview and Scrutiny Committee

Tuesday, 24th January, 2012

## MINUTES

### Present:

Councillor Phil Mould (Chair), Councillor Mark Shurmer (Vice-Chair) and Councillors Peter Anderson, Andrew Brazier, Simon Chalk, Andrew Fry, Bill Hartnett, Gay Hopkins, Brenda Quinney, Alan Mason and Luke Stephens

### Also Present:

Councillors Michael Braley, David Bush and Derek Taylor

### Officers:

R Dunne, J Godwin, L Hadley, S Morgan, J Staniland, L Tompkin and A Scarce

### Overview and Scrutiny Support Officers:

J Bayley and M Craggs

Relevant extract from minutes of the Overview and Scrutiny Committee meeting on 24th January 2012.

### Minute 149

#### **PETITION - SHORT STAY PARKING - TOWN CENTRE**

The Committee considered a petition regarding short-stay car parking in the town centre.

Prior to the lead petitioner and other members of the public being invited to speak to the petition, Officers confirmed that the Council's petition arrangements had been revised since this particular petition was first received by the Committee on 29th November 2011. The threshold for the consideration of any petition by Council had since increased to 1,000 signatures. However, it was explained that as this petition had been received prior to the new arrangements being established, it had retrospectively met the threshold required for consideration by the Overview and Scrutiny Committee.

.....  
Chair

# Overview and Scrutiny Committee

Tuesday, 24th January, 2012

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The lead petitioner and other members of the public invited to speak expressed concern that the absence of a short stay car parking facility on Unicorn Hill and Church Green West was compromising the function of local businesses. It was felt that this was having a negative affect on business, particularly as suppliers were currently unable to park outside a particular unit for a short period to drop off supplies. The petitioners did not feel that the facility for short stay car parking on Bates Hill was sufficient to meet the needs of local business and customers. Members of the public invited to speak commented that not only did they represent the views of their business colleagues on Unicorn Hill on this issue, but also their customers.

Officers explained that a town centre parking meeting had been convened on 2nd December 2011 to facilitate further discussion on the matter. It was the opinion of relevant agencies, including the Police and the County Council, that there were no other suitable locations in the town centre for short-stay car parking, including Unicorn Hill.

Members suggested that the petition be referred to an appropriate decision making body. It was also proposed that Officers facilitate a further meeting with the relevant stakeholders, including business representatives and town centre agencies, the outcome of which could inform the decision making body to most appropriately resolve the issue.

## **RECOMMENDED that**

- 1) the Executive Committee refer the issue of short-stay car parking in Redditch town centre for consideration to the Worcestershire County Council's Highways Forum; and**
- 2) the Executive Committee ask Officers to facilitate a meeting with relevant agencies and stakeholders, including the petitioners, to obtain further information on proposals for short-stay car parking in the town centre prior to its consideration at the Highways Forum.**

## **RESOLVED that**

**the petition be noted.**